

# CONFERENCE PACKAGES

2025





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# INTRODUCTION

Melbourne Metropole Central is located on vibrant Brunswick Street, Fitzroy — just 8 minutes from the Melbourne CBD. Our recently refurbished venues provide the perfect setting for meetings, workshops, and corporate functions.



## 15–180 Delegates

Our spaces comfortably accommodate groups from 15 to 180 guests.



## Variety Of Room Types

Choose from a range of rooms to suit meetings, workshops, or events.



## Flexible Catering Packages

Enjoy tailored catering options from our in-house Metropole Cafe.



## Free Wi-Fi

Stay connected with complimentary Wi-Fi throughout the venue.



## Secure Undercover Parking

On-site secure parking is available for your convenience. Fees may apply.

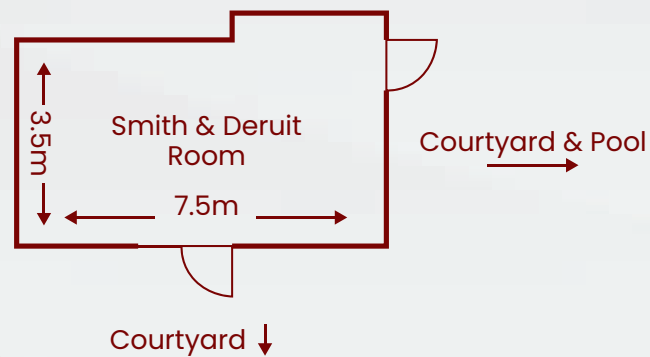


## Audio-Visual Equipment Hire

We provide AV equipment to enhance your presentations.

# SMITH & DERUIT ROOM

The Smith & Deruit room is a boardroom setting perfect for small meetings and events, seating up to 16 delegates.



## CONFIGURATIONS AND CAPACITIES

RECEPTION	THEATRE	U-SHAPE	BOARDROOM	CLASSROOM	BANQUET
20	16	-	12	12	-

## ROOM HIRE

Weekday (Monday - Friday)

\$250

Weekend & Public Holidays

\$350

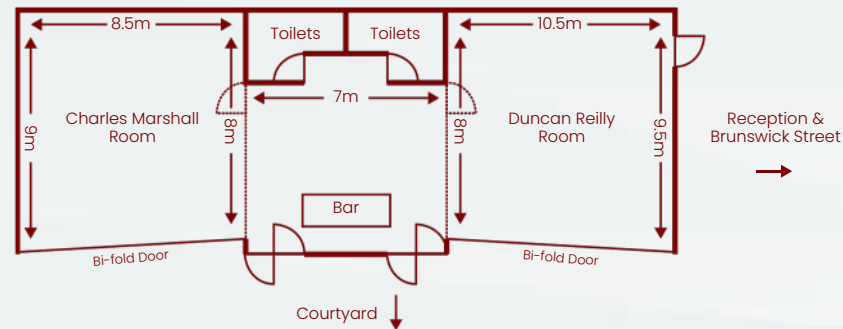






## CHARLES MARSHALL ROOM

The Charles Marshall Room is a versatile space that can accommodate up to 80 delegates. It offers ample natural light and an outlook of the courtyard and pool.



### CONFIGURATIONS AND CAPACITIES



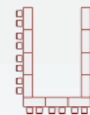
RECEPTION

100



THEATRE

80



U-SHAPE

30



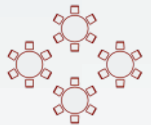
BOARDROOM

36



CLASSROOM

40



BANQUET

60

### ROOM HIRE

#### Weekday (Monday - Friday)

**\$450**

full day

**\$280**

half day

#### Weekend & Public Holidays

**\$550**

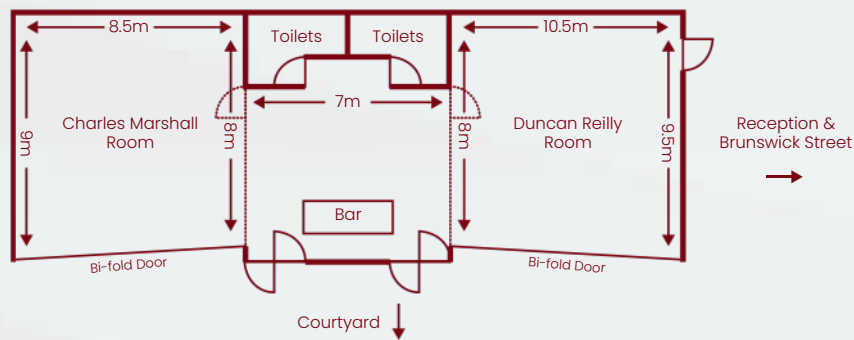
full day

**\$380**

half day

# DUNCAN REILLY ROOM

The Duncan Reilly Room is a flexible space for up to 100 delegates. Bi-fold doors open to the courtyard, bringing in natural light and creating outdoor breakout areas.



## CONFIGURATIONS AND CAPACITIES

RECEPTION	THEATRE	U-SHAPE	BOARDROOM	CLASSROOM	BANQUET
100	100	36	40	70	70

## ROOM HIRE

### Weekday (Monday - Friday)

\$500	\$300
full day	half day

### Weekend & Public Holidays

\$600	\$400
full day	half day







## DAY DELEGATE PACKAGE

Our Day Delegate Package is perfect for one-day events. It includes room hire, catering, parking, and AV equipment, with tea and coffee served morning and afternoon, plus a varied lunch spread.

### PACKAGE INCLUSIONS\*



#### Room Amenities

Room Hire  
Notepads and Pens  
Iced Water and Mints



#### Catering

Tea, Coffee & Fruit Juice on Arrival  
Morning & Afternoon Tea & Coffee  
Combo Lunch Deal



#### Car Parking

Car Parking for all Delegates



#### Audio Visual

Projector & Projection Screen  
Flip Chart with Paper and Markers  
Whiteboard and Markers

### PACKAGE RATES

#### Weekday (Monday - Friday)

\$95 per person

#### Weekend & Public Holidays

\$99 per person

*\*minimum 10 delegates*



# STAY DELEGATE PACKAGE

The Stay Delegate Package includes accommodation in single studios or shared two-bedroom apartments, along with catering, room hire, and AV equipment.

## PACKAGE INCLUSIONS\*



### Room Amenities

Room Hire  
Notepads and Pens  
Iced Water and Mints



### Accommodation

Single Studio Apartment or  
Shared 2-Bedroom Apartment  
Car Parking for all Delegates



### Audio Visual

Projector & Projection Screen  
Flip Chart with Paper and Markers  
Whiteboard and Markers



### Catering

Tea, Coffee & Fruit Juice on Arrival  
Buffet Breakfast  
Morning & Afternoon Tea & Coffee  
Cold Working Lunch  
Buffet or Alternate Dinner Menu

**CONTACT FOR PRICING**

*\*minimum 20 delegates*





# EQUIPMENT

Additional equipment is available on request. Charges may apply.

Equipment	Price
Data Projector	\$150
Whiteboard & Markers	\$50
Lectern	\$NA
Flip-Chart, Butchers Paper & Markers	\$40
Notepad & Pen	\$5 per person
Audio Equipment Microphone & Speaker	\$150



A person in a white shirt is serving food from a buffet line. They are using a silver spoon to scoop food into a white bowl. The buffet line is filled with various dishes, including green vegetables, red tomatoes, and white rice. The person is standing behind a long table covered with a white tablecloth. The background is slightly blurred, showing other people and more food. The text "CATERING PACKAGES" is overlaid on the left side of the image in a large, white, sans-serif font.

# CATERING PACKAGES



## MORNING & AFTERNOON TEA

Our package includes tea and coffee served all day, plus a wide selection of food options.

Select one item for morning tea and one item for afternoon tea.

- Carrot Cake
- Banana Bread
- Homemade Biscuits
- Assorted Muffins
- Savoury Scones
- Fresh Fruit Platter
- Scones with Jam and Cream
- Danish Pastries

### PACKAGE RATES

**\$30** per person

includes continuous tea and coffee



## LUNCH PACKAGES

All lunch packages include a seasonal fruit platter, fruit juice, water, and soft drinks. Traditional fillings and vegetarian options are available.

Minimum 25 guests.

### COLD WORKING LUNCH

choose one of the following:

- Farmhouse Sandwiches
- Baguettes
- Assorted Wraps (on request – \$5 surcharge)
- Juice and Soft Drinks
- Fresh Fruit Platter

### PACKAGE RATES

#### Cold Working Lunch

**\$35** per person

### HOT WORKING LUNCH

choose three/four of the following:

- Chicken & Leek Pie
- Gnocci with Pumpkin & Sage
- Beef Ragu (Gnocci or Penne)
- Soup of the Day
- Assorted Side Salads
- Crusty Bread

#### Hot Working Lunch

**\$45** per person for 3 items

**\$50** per person for 4 items

*Please discuss tailored requirements with our conference coordinator*





## HOT AND COLD CANAPES

Enjoy a large selection of finger food with hot and cold canapés.

Minimum 25 guests.

### SAVOURY OPTIONS

- Bruschetta
- Meatballs with tomato & basil sugo
- Crispy Japanese prawn & vegetable gyoza
- Tiger prawns with chilli & baby basil
- Meat or vegetarian arancini
- Roast Pumpkin & Sage Croquettes
- Vegetable spring rolls with sweet chilli sauce
- Grilled lamb cutlets with garlic, thyme & tomato relish
- King prawns on skewers with romesco & lime sauce
- Mini hamburgers
- Tasmanian smoked salmon roulade on French crepes
- Poached prawn salad with chevril aioli on sweet buns
- Duck pancakes with hoisin dipping sauce
- Salt & pepper crusted calamari with garlic
- Fillet Mignon with Béarnaise

### PACKAGE RATES

#### 6 Items

\$45 per person

#### 9 Items

\$55 per person

#### 12 Items

\$65 per person

### SWEET OPTIONS

- Lemon Meringue
- Mini Tartlets (variety)
- Berry Cheesecake
- Profiteroles

*Gluten-free & vegan options available.*



# BUFFET

The buffet option includes a carvery with salads and sides, plus the option of dessert. Minimum 30 guests required.

## CARVERY

- Roasted Angus Beef
- Rosemary-spiked Leg of Lamb
- Steamed whole Tasmanian salmon
- French-cut chicken breast with lemon & oregano
- Seafood (may be available at market price)
- Crusty Seeded White Bread Rolls
- Italian potatoes with garlic, olive oil & fresh herbs

## DESSERTS (ADD \$10 PER PERSON)

- Homemade Chocolate Mousse
- Bread + Butter Pudding
- Sticky Date Pudding
- Fresh Fruit Platter

## BUFFET RATES

### Option 1

from \$ **55** per person

### Option 2

from \$ **65** per person

Includes canapes on arrival and desserts

## SALADS & SIDES

- Tomato basil & Bocconcini Salad
- Mediterranean Pasta & Vegetables
- Lentils, Beetroot & Fetta
- Raddichio, Mesclum & Avocado
- Caesar Salad
- Caramelized Butternut Pumpkin
- Roasted zucchini, Egg plant & Bell peppers



*Gluten-free & vegan options available.*

# A LA CARTE

Personalised dining packages with canapés and 1, 2, or 3 course options for 10 or more guests.

## Canapés (select 3 from Canapés Menu)

\$15 per person

### 1 Course

from \$39 per person

### 2 Course

from \$55 per person

### 3 Course

from \$69 per person



*Gluten-free & vegan options available.*



# BEVERAGE OPTIONS

Enjoy a wide range of beer, wine, spirits, and soft drinks with our beverage packages. Packages are available for two or three hours. Minimum 25 guests.

## BEVERAGES AVAILABLE

- Selected White and Red Wines
- Sparkling Wines
- Selected Imported and Australian Full Strength Beers
- Selected Australian Light Beers
- Juice and Soft Drinks
- All Spirits POA

## BEVERAGE RATES

### Option 1 (3 hour service)

**\$45** per person

Standard Beer, Wine & Soft Drinks

### Option 2 (3 hour service)

**\$65** per person

Beer, Wines, Spirits & Soft Drinks

### Option 3 (3 hour service)

**Pay As You Go**



*Gluten-free & vegan options available.*

# CONTACT US



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